

**Special Meeting of the Town Board  
Town of Westfield  
December 13, 2018**

Supervisor Bills called the Special Meeting to order at 11:30a.m. Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor: Martha R. Bills

Councilmen: David Brown  
Jim Herbert  
Will Northrop

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*Councilman David Brown made the motion for adoption of*

**TOWN OF WESTFIELD  
RESOLUTION NO. 96 OF 2018  
Shared phone system with the Village of Westfield for Town Offices located at Eason Hall**

**RESOLVED**, the Town Board of the Town of Westfield hereby agrees to the installation of a new shared phone system, phones and internet for the Town offices located at 23 Elm Street, Eason Hall. The phone system will be a shared system with the Village. The Village is upgrading the Village phone system with Consolidated Communications. The estimated cost amount is not to exceed \$4200.00.

*This was seconded by Councilman Will Northrop. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman James Herbert, aye; Councilman Will Northrop, aye.*

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*Councilman David Brown offered the following resolution and moved for its adoption*

**TOWN OF WESTFIELD  
RESOLUTION NO. 97 OF 2018  
Christmas Eve, December 24th Town Office Closure located at 23 Elm Street**

**RESOLVED**, the Town Board of the Town of Westfield hereby approve that the Town Offices located at 23 Elm Street, Eason Hall to be closed Christmas Eve, December 24<sup>th</sup>.

*This was seconded by Councilman Will Northrop. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman James Herbert, aye; Councilman Will Northrop, aye.*

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*Councilman David Brown offered the following resolution and moved for its adoption*

**TOWN OF WESTFIELD  
RESOLUTION NO. 98 OF 2018  
Accept Resignation and Final Historian Report from Historian, Marybelle Beigh**

**RESOLVED**, the Town Board of the Town of Westfield accepts the resignation of Historian Marybelle Beigh, and the last Historian Report for October and November 2018.

*This was seconded by Supervisor Martha Bills. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman James Herbert, aye; Councilman Will Northrop, aye.*

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*Councilman David Brown offered the following resolution and moved for its adoption*

**Budget Revision #9 for Budget Year  
2018**

**Revision Description**

To move \$83.84 to Tax Collector-Deputy Personnal Serv expense line  
To cover having Kate Issler help with Town & County Taxes in 2018

**Budget Journal**

A Funds (General Fund - Townwide)			
A 1990.400	Contingent Account DR		83.84
A 1330.120	Tax Collector-Deputy Personnal Serv	83.84	
<b>Total A Fund</b>		83.84	83.84

**Revision Description**

To move \$625.00 to Engineers-Contractual To Cover Clark Patterson  
Lee Bills  
For Route 5 Water

**Budget Journal**

A Funds (General Fund - Townwide)			
A 1990.400	Contingent Account DR		625.00
A 1440.400	Engineers-Contratual CR	625.00	
<b>Total A Fund</b>		625.00	625.00

**Revision Description**

To move \$4,103.71 to cover paying January 2019 Health Insurance  
premium to Univera

**Budget Journal**

A Funds (General Fund - Townwide)			
A 1990.400	Contingent Account DR		4,103.71
A 9060.800	Hospital & Medical Insurance CR	4,103.71	
<b>Total A Fund</b>		4,103.71	4,103.71

**Revision Description**

To move \$285.08 to cover expenses at the pier

**Budget Journal**

A Funds (General Fund - Townwide)			
A 7180.200	Parks & Recreation-Equipment DR		285.08
A 7180.400	Parks & Recreation-Contractual CR	285.08	
<b>Total A Fund</b>		285.08	285.08

**Revision Description**

To move \$1,043.30 to the Machinery Equip to cover the expense of  
the Brush Chopper

**Budget Journal**

DA Funds (Highway-Townwide Fund)			
DA 5130.400	Machinery-Contractual DR		1,043.30
DA 5130.200	Machinery-Equipment CR	1,043.30	

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<b>Total DA Fund</b>	1,043.30	1,043.30
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**Revision Description**

To move \$5,654.72 to cover the road expenses for 2018

**Budget Journal**

DB Funds (Highway Part Town Fund)		
DB 5110.420	General Repairs-Fuel Slips DR	4,290.73
DB 5110.100	General Repairs Personnel Service DR	1,363.99
DB 5110.400	General Repairs-Contractual CR	5,654.72
<b>Total DB Fund</b>		<b>5,654.72</b>

**Revision Description**

To move \$1,230.83 to cover the culvert expenses for 2018

**Budget Journal**

DB Funds (Highway Part Town Fund)		
DB 5120.500	Bridges-Culvert Expense DR	1,230.83
DB 5120.400	Bidges - Culvert Contractual CR	1,230.83
<b>Total DB Fund</b>		<b>1,230.83</b>

*This was seconded by Councilman Will Northrop. Voting was as follows: Supervisor Martha Bills, aye; Councilman David Brown, aye; Councilman James Herbert, aye; Councilman Will Northrop, aye.*

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*Supervisor Martha Bills moved Councilman David Brown offered to*

**Audit of the bills:**

Warrants dated December 13, 2018 (voucher #'s 677-697) in the amount of \$25,222.37 were drawn on the following funds:

General Fund-Townwide	16,812.94
General-Part Town	111.45
Highway-Townwide	6,653.35
Highway Part Town	1,644.63

Warrants dated December 13, 2018 (voucher #'s 118-122) in the amount of \$1,303.38 were drawn on the following funds:

Welch Bldg	1,303.38
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**The warrant were presented and audited by the Board members. Supervisor Bills made a motion to be directed to draw the necessary checks to cover the warrant as audited. The motion was seconded by Councilman David Brown. Voting was as follows: Supervisor Bills, aye, Councilman Brown, aye; Councilman Herbert, aye; Councilman Northrop**

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There being no further business, at 11:45am. Councilman Will Northrop moved and David Brown seconded a motion to adjourn. Unanimously carried.

Respectfully submitted,  
//original signed//  
Andrea L. Babcock, Town Clerk