

**TOWN BOARD MEETING**  
**Town of Westfield**  
**September 5<sup>th</sup>, 2018**

The regular meeting of the Town Board of the Town of Westfield was called to order at 7:30pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Absent: Supervisor Martha Bills

Present:

Deputy Supervisor: David Brown	Guest: Don Eno	Thomas Vitale
	Marion Eno	Janet Nass
Councilmen: David Spann	William Bauer	
James Herbert	Hailey Cruz	
Will Northrop	Katelyn Haltiner	

Highway Superintendent: David Babcock

Code Officer: Bonnie Rae Strickland

Attorney: Joel Seachrist

**Pledge of Allegiance**

*Councilman Will Northrop made a motion to waive the reading of the August 1, 2018 minutes inasmuch as all members received a copy thereof and that the minutes be accepted. The motion was seconded by Councilman David Spann and carried unanimously.*

**Reports:**

Deputy Supervisor Brown presented the monthly report on the Town's finances for the month of August. The report is always available in the Supervisors office. All Board members have received a copy of the Town's finances and is accepted as submitted.

The Town Clerk's report together with a check in the amount of \$6,932.83 representing fees for the month of August 2018 was turned over to Deputy Supervisor Brown. A check for \$202.50 representing fees for the month of August to NYS Department of Health, Marriage Licenses and a check in the amount of \$60.00 was turned over to NYS Department of Agriculture and Markets and NYS Decals in the amount of \$2,008.07 will be withdrawn on the 15<sup>th</sup>. A check in the amount of \$710.00 representing fees for the month of August was turned over to the Village of Westfield for Registrar of Vital Statistics fees collected.

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The Dog Warden's report for August 2018 was received and placed on file.

The Fire Department Report for July 2018 was received and placed on file. August report has not been received.

The Historian's report for August 2018 was not received.

The Town Court report for August 2018 was received and placed on file.

The WPD report for August 2018 was received and placed on file.

**Highway:**

- Town Highway Superintendent David Babcock submitted a written report on activities for August 2018 and highlighted on fuel usage, black top on Putnam Road, shouldering on Parker Road, helping other Towns and worked on Route 5 with the State. The report has been received and placed on file.

**Code Enforcement:**

- The Code Enforcement Officer submitted a report for the month of August 2018. The report has been received and placed on file.
- Will Northrop made the motion to set a Public Hearing for Special Use Permit modification Vilardo Road Cell Tower for Wednesday, October 3, 2018 at 7:25 pm. Seconded by Councilman David Spann and carried unanimously.

**Barcelona Harbor:**

- Walleye Derby was a success that was held in August. The Moose fishing tournament was held and it was also a great success with the winner catching over a 10lb Walleye.
- The Harbor Master requested more Day Passes, he only has about 60 left and he will be open until September 16<sup>th</sup>. The Town Clerk has a block of 250 daily passes from 2016 that can be used for the end of the season.

**Public Comment:**

- Thomas Vitale Director of the Patterson Library presented to the Town Board the Patterson Library 2019 funding request including the 2018 operational budget to date. Director Vitale is the new Director of the Library, he previously worked as the outreach program operator for Chautauqua and Cattaraugus County library systems. Mr. Vitale thanked the board for the opportunity to speak and thanked the board for the yearly municipal funding to the Patterson Library.
- Janet Nass brought up the issue of political signs have been seen around our community. The municipality has a 30day placement of political signs before an election. According to Attorney Joel Seachrist as of 2015 the courts have ruled political sign laws pertaining to how long signs can be displayed are unconstitutional.

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**Announcements:**

- 'First Friday' (7 September 2018) Sponsored by the Chamber of Commerce (5pm)
- School Tax collection started on September 4<sup>th</sup>
- Community Recycling Day, September 22, 2018 from 9am-12:30pm at Cummins Engine Plant in Lakewood NY.
- Hazardous Waste drop off, September 8, 2018 from 9am to 2pm at the DPF building, Falconer NY

**Old Business:**

- Route 5 Water Benefit District #1, the Town is waiting to hear from the Engineer.
- Shorehaven, final site walk through was conducted and permanent financing will be September 21, 2018.

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**New Business:**

*Councilman Will Northrop offered the following resolution and moved its adoption:*

**Resolution No.67 of 2018**

**Authorize the Code Enforcement Officer to attend Conference Sept 11-13, Mayville NY**

**RESOLVED**, the Town Board of the Town of Westfield authorizes the Code Enforcement Officer, Bonnie Rae Strickland to attend the Western Southern Tier Building Officials Conference in Mayville, NY at Chautauqua Suites on September 11-13, not to exceed \$350.00.

*The motion was seconded by Councilman David Spann. Voting was as follows: Deputy Supervisor, David Brown, aye; Councilman, David Spann, aye; Councilman, James Herbert, aye; Councilman Will Northrop, aye; motion carried*

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*Councilman Will Northrop offered the following resolution and moved its adoption:*

**Resolution No.68 of 2018**

**Authorize the Assessor to attend NYSAA Seminar September 30, 2018 to October 3, 2018**

**RESOLVED**, the Town Board of the Town of Westfield authorizes the Assessor, Bonnie Rae Strickland to attend the New York State Assessor's Association Seminar Binghamton, NY not to exceed \$1000.00.

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*The motion was seconded by Councilman David Spann. Voting was as follows: Deputy Supervisor, David Brown, aye; Councilman, David Spann, aye; Councilman, James Herbert, aye; Councilman Will Northrop, aye; motion carried*

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*Councilman David Spann offered the following resolution and moved its adoption:*

**Resolution No. 69 of 2018**

**Authorize the Highway Superintendent to attend NYSHSA at Turning Stone**

**RESOLVED**, the Town Board of the Town of Westfield authorizes Highway Superintendent, David Babcock to attend the New York State Highway Superintendent Association Conference at Turning Stone October 2018 and not to exceed \$1000.00.

*The motion was seconded by Councilman David Spann. Voting was as follows: Deputy Supervisor, David Brown, aye; Councilman, David Spann, aye; Councilman, James Herbert, aye; Councilman Will Northrop, aye; motion carried*

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*Councilman David Brown offered the following resolution and moved its adoption:*

**Resolution No.70 of 2018**

**NOAA seasonal water level proposal for the Barcelona Harbor**

**RESOLVED**, the Town Board of the Town of Westfield authorizes the Supervisor to sign a licensing agreement and grants permission to place data collecting equipment on the North East portion of the Pier and a water level marker on the North West corner of the Pier from April 2019 through October 2019 to the National Oceanic and Atmospheric Administration.

*The motion was seconded by Councilman David Spann. Voting was as follows: Deputy Supervisor, David Brown, aye; Councilman, David Spann, aye; Councilman, James Herbert, aye; Councilman*

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*Will Northrop, aye; motion carried*

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*Councilman David Spann offered the following resolution and moved its adoption:*

**Resolution No. 71 of 2018**  
**Set Budget Workshop**

**RESOLVED**, the Town Board of the Town of Westfield set a budget workshop date of Tuesday, September 25<sup>th</sup> 2018 at 4:00pm to discuss the 2019 budget.

*The motion was seconded by Councilman James Herbert. Voting was as follows: Deputy Supervisor, David Brown, aye; Councilman, David Spann, aye; Councilman, James Herbert, aye; Councilman Will Northrop, aye; motion carried*

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*Councilman James Herbert made the motion to approve budget #5 for budget year 2018. Seconded by Councilman David Spann and carried unanimously.*

**Budget Revision #6 for Budget Year 2018**

**Revision Description**

To move money from the contingent account to cover the Towns portion of the A Fund Health Insurance premiums from now until the end of the year

	Increase Expenditures	Decrease Revenues
<b>Budget Journal</b>		
A Funds- (General Fund Townwide)		
A 1990.400                      Contingent Account DR		15,951.16
A 9060.800                      Hospital & Medical Insurance CR	15,951.16	
<b>Total A Fund</b>	15,951.16	15,951.16

**Revision Description**

To move money from the contingent account to cover the County's Bill for printing and processing, two binders for the 2018 County and Town taxes and ordering 2,500 County & Town Tax Envelopes for 2019

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	Increase Expenditures	Decrease Revenues
<b>Budget Journal</b>		
A Funds- (General Fund Townwide)		
A 1990.400                      Contingent Account DR		537.77
A 1110.200G                      Justices-Equipment Grant CR	537.77	
<b>Total A Fund</b>	<b>537.77</b>	<b>537.77</b>

*Seconded by Councilman David Spann and carried unanimously.*

**Set Public Hearings:**

- *Councilman David Spann made the motion to set a Public Hearing for the Sherman Fire District at 7:15pm and Westfield Fire District at 7:20pm on October 3, 2018. Seconded by Councilman James Herbert and carried unanimously.*
- *Councilman Will Northrop made the motion to set a Public Hearing for Special Use Permit modification Crown Castle (Sprint) location 8584 Vilardo Road Cell Tower for Wednesday, October 3, 2018 at 7:25 pm. Seconded by Councilman David Spann and carried unanimously.*

*At 8:22pm Councilman David Spann moved and Councilman Will Northrop seconded a motion to audit the bills and carried unanimously.*

Warrants dated September 6, 2018 (voucher #'s 444-503) in the amount of \$57,279.49 were drawn on the following funds:

General	\$26,515.69	Shorehaven Water Project	\$27.16
General Part-Town	\$ 306.50	Forest Park Sewer	\$ 2.81
Highway	\$10,739.27		
Highway Part-Town	\$19,688.06		

Warrants dated September 6, 2018(voucher #'s 76-87) in the amount of \$6,995.34(were drawn on the following funds:

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Welch Building                      \$6,995.34

***These warrants were presented and audited by the Board members. Deputy Supervisor Brown made a motion to be directed to draw the necessary checks to cover the warrants as audited. The motion was seconded by Councilman David Spann. Voting was as follows: Deputy Supervisor Brown, aye, Councilman Spann, aye; Councilman Herbert, aye; Councilman Northrop, aye. Motion carried.***

There being no further business, at 8:25pm Deputy Supervisor Brown moved and Councilman David Spann seconded a motion to move to executive session to discuss a particular pending contract negotiation. Unanimously carried.

At 8:45 pm Deputy Supervisor Brown made the motion to move out of executive session, and return to regular session. Seconded by Councilman David Spann and carried unanimously.

No action was taken.

At 8:45pm Deputy Supervisor Brown moved and Councilman James Herbert seconded a motion to adjourn and carried unanimously.

Respectfully submitted,  
*//original signed//*  
Andrea L Babcock, Town Clerk