

**SPECIAL MEETING OF THE TOWN BOARD
Town of Westfield
December 17th, 2015**

A Special Meeting of the Town Board of the Town of Westfield was called to order at 11:45am at Eason Hall, 23 Elm Street, Westfield, NY, with the following members present:

Supervisor: Martha R. Bills
Councilmen: Raymond Schuster
David Spann

1. A discussion of the standard work day resolution took place resulting in the following:

- Martha Bills offered the following resolution and Dave Spann moved its adoption:

**Town of Westfield
Resolution No. 67 of 2015
Standard Work Day and Reporting**

BE IT RESOLVED, that the Town of Westfield hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Elected Officials					
Town Supervisor	Martha Bills	6.5	1/1/2012 – 12/31/2015	N	22
Highway Superintendent	David Babcock	8	1/1/2012 – 12/31/2015	N	20.92
Town Clerk	Timothy C. Smith	6.5	1/1/2012 – 12/31/2015	N	19.80
Town Councilman	David Brown	6	1/1/2012 – 12/31/2015	N	1.23
Appointed Officials					
Assessor	Bonnie Rae Strickland	8	10/1/2013 – 9/30/2019	Y	N/A
Court Clerk	Kimberly Stahley	3	1/1/2015 – 12/31/2015	Y	N/A
Code Enforcement / Bldg Insp.	James Pacanowski	6.5	1/1/2015 – 12/31/2015	Y	N/A
Bookkeeper	Jill Fredd	6.5	1/1/2015 – 12/31/2015	Y	N/A

This was seconded by David Spann. Voting was as follows: Martha Bills, aye; Raymond Schuster, aye; and David Spann, aye.

2. A discussion of the standard work day resolution took place resulting in the following:

- Raymond Schuster offered the following resolution and Dave Spann moved its adoption:

**Resolution No. 68 of 2015
Appointment of Randy Edwards as Transfer Station Attendant**

RESOLVED, that Randy Edwards is appointed as Transfer Station Attendant for the Town of Westfield for 2016 at a rate of \$16.00 per hour.

This was seconded by David Spann. Voting was as follows: Martha Bills, aye; Raymond Schuster, aye; and David Spann, aye.

3. A discussion took place for retaining the current Town after December 31st, 2015:

- David Spann offered the following resolution and Dave Spann moved its adoption:

Resolution No. 69 of 2015
Retention of Current Town Clerk Services

RESOLVED, the current Town clerk Timothy Smith will work for one week beginning January 4, 2015 at the 2015 salary rate and will be compensated from 2015 accrued vacation time: in order to assist with the transition of the newly elected clerk.

This was seconded by Raymond Schuster. Voting was as follows: Martha Bills, aye; Raymond Schuster, aye; and David Spann, aye.

4. Warrants dated December 17, 2015 (voucher #'s 11520 - 11527) in the amount of \$4699.26 were drawn on the following funds:

General	\$414.68	Shorehaven Water Project	\$3.19
General Part-Town	\$0.00	Westfield FD	\$0.00
Highway	\$235.10	Sherman FD	\$0.00
Highway Part-Town	\$0.00	Trust & Agency	\$0.00
Sewer Fund	\$15.25	Welch Building	\$0.00
		Welch Building Plantrol	\$0.00
Welch Bldg Operating	\$4031.04	Barcelona Water	\$0.00

These were presented and audited by the Board members. James Herbert moved and Martha Bills seconded a motion that the Supervisor be directed to draw the necessary checks to cover the warrant as audited. Voting was as follows: Martha Bills, aye; James Herbert, aye; Raymond Schuster, aye; David Brown, aye; David Spann, aye.

5. There being no further business, at 12:15pm. Raymond Schuster moved and Martha Bills seconded a motion to adjourn. Unanimously carried.

Respectfully submitted,
//original signed//
Timothy C. Smith, Town Clerk