

**TOWN BOARD MEETING**  
**Town of Westfield**  
**December 5<sup>th</sup>, 2012**

The regular meeting of the Town Board was called to order at 7:30pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	David Babcock	Jack Gulvin
Councilmen:	David Spann	Marybelle Beigh	William Bauer
	David Brown	Jim Pacanowski	Claude Abbey
	James Herbert	Jenna Loughlin	

The Town Clerk's report together with a check in the amount of \$6086.10 representing fees for the month of November 2012 was turned over to the Supervisor. State and County agencies received checks totaling \$2268.34.

The Supervisor's report is as follows:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Checking Balance</u>	<u>MM Balance</u>
Gen. A	\$515,276.00	\$506,350.00	\$2645.89	\$783,337.41
Gen B	118,565.00	108,901.00	75.18	102,799.36
Hwy DA	262,410.00	204,058.00	98.62	264,629.37
Hwy DB	387,281.00	451,090.00	37.64	162,353.01
Sewer HO1	25,119.00	21,703.00	-0-	5,406.86
Water HO2	18,790.00	17,020.00	-0-	97,409.77
Wfd. Fire	70,000.00	62,688.00	-0-	70,328.75
Sherm. Fire	8,653.00	8,644.00	-0-	115.15
<b>Totals:</b>	<b>\$1,406,094.00</b>	<b>\$1,380,454.00</b>	<b>\$2,857.33</b>	<b>\$1,486,379.68</b>

The Dog Warden's report for November 2012 was received and placed on file.

The Fire Department Report for November 2012 was received and placed on file.

The Historian's report for November 2012 was received and placed on file.

The Town Court report for November 2012 was received and placed on file.

Highway:

- The Town Highway Superintendent provided a written report for November 2012 and highlighted current projects which included tree trimming and preparations for winter. He also submitted an annual report for 2012.

Code Enforcement:

- The Code Enforcement Officer submitted a written report for November 2012 highlighting the inspections that were done and permits issued in the Town. He also discussed the status of the Mazza Distillery building on West Main Road and 4 residential homes being built in the Town.

Barcelona Harbor:

- Pier operations are closed for the season.

Public Comment: None

Supervisor Bills made the following announcement:

- Town Employees' Christmas Party (13 December 2012 @ noon in Eason Hall)

Old Business:

- Supervisor Bill discussed the fact that the Archeological Survey to support the Barcelona Water Project was completed.
- She recommended that discussion draft revised Personnel Policy be tabled until a later meeting to give the Personnel Committee more time for review.
- Martha Bills moved and David Brown seconded a motion to approve the draft Electronic Banking Policy. Unanimously carried.

New Business:

- Martha Bills offered the following resolution and moved its adoption;

**Resolution No. 57 of 2012**  
2013 Holiday Schedule

• New Year's Day (Federal)	Tuesday, January 1
• Martin Luther King Day	Monday, January 21
• Presidents' Day	Monday, February 18
• Good Friday	Friday, March 29
• Memorial Day	Monday, May 27
• Independence Day	Thursday, July 4
• Labor Day	Monday, September 2
• Columbus Day	Monday, October 14
• Veteran's Day	Monday, November 11
• Thanksgiving Day	Thursday, November 28
• Day after Thanksgiving	Friday, November 29
• Christmas Eve	Tuesday, December 24
• Christmas	Wednesday December

This was seconded by David Spann. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; David Spann, aye.

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- David Spann offered the following resolution and moved its adoption

**Budget Resolution #3 of 2012**  
2012 Budget Revision

<b>Amendment Description</b>	<b>Increase Expenditure</b>	<b>Decrease Expenditure</b>	<b>Increased Revenue</b>
<b><u>A FUNDS - General</u></b>			
➤ Repairs at Harbor			
Harbor CE - A.92.7180.400	\$2900.00		
Harbor Personnel - A.92.7180.1		\$2900.00	
➤ Repairs to Garage			
Supt. CE - A.72.5132.4	\$1500.00		
Garage CE - A.71.5010.4		\$1500.00	

This was seconded by James Herbert. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; David Spann, aye.

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- David Brown moved and James Herbert seconded a motion to appoint Phillip Riedesel to the Town Planning Board effective immediately. Unanimously carried.
- Martha Bills moved and David Brown seconded a motion to conduct the Annual Audit for the Town on 22 January 2013 @ 4:00pm. Unanimously carried.
- Warrants dated December 5<sup>th</sup>, 2012 (voucher #'s 9179 - 9221), in the amount of \$182,496.24 drawn on the following funds: General \$31,297.22; General Part-Town \$38,922.83; Highway \$4,177.12; Highway Part-Town \$42,612.32; Sewer Fund \$19.29; Shorehaven Water Project \$006.17; and Trust & Agency \$773.02 were presented and audited by the Board members. David Spann moved and James Herbert seconded a motion that the Supervisor be directed to draw the necessary checks to cover the warrant as audited.

At 8:07pm James Herbert moved and David Brown seconded a motion to move to Executive Session to discuss a specific personnel issue. Unanimously carried.

At 8:35pm David Brown moved and David Spann seconded a motion to return to regular session. Unanimously carried.

The next Town Meeting is scheduled for Wednesday, January 9<sup>th</sup>, 2013 @ 7:30pm.

There being no further business, at 9:22pm James Herbert moved and David Spann seconded a motion to adjourn. Unanimously carried.

Respectfully submitted,  
*// original signed //*  
Timothy C. Smith, Town

Clerk