

TOWN BOARD MEETING
Town of Westfield
December 7th, 2011

The regular meeting of the Town Board was called to order at 7:30pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	David Babcock	Janet Nass
Councilmen:	Raymond Schuster	Marybelle Beigh	Harold Nass
	David Brown	Jim Pacanowski	Claire Quadri
	James Herbert	Randy Edwards	Claude Abbey
	David Spann	Jenna Loughlin	

The Town Clerk's report together with a check in the amount of \$1406.51 representing fees for the month of November 2010 was turned over to the Supervisor. State and County agencies received checks totaling \$1589.14.

The Supervisor's report is as follows:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Checking Balance</u>	<u>HSBC - MM Balance</u>
Gen. A	\$565,028.00	\$464,362.00	\$9645.89	\$812,785.96
Gen B	120,890.00	116,436.00	55.72	101,426.01
Hwy DA	276,135.00	306,649.00	198.62	251,266.50
Hwy DB	282,029.00	431,336.00	1037.64	130,918.98
Sewer HO1	22,517.00	26,325.00	-0-	1,620.83
Water HO2	18,465.00	17,430.00	-0-	95,320.33
Wfd. Fire	65,293.00	65,306.00	-0-	65,592.54
Sherm. Fire	8,614.00	8,644.00	-0-	106.04
Totals:	\$1,358,971.00	\$1,436,488.00	\$10,937.87	\$1,459,037.19

The Dog Warden's report for November 2011 was received and placed on file.

The Fire Department Report for November 2011 was received and placed on file.

The Historian's report for November 2011 was received and placed on file.

The Town Court report for November 2011 was received and placed on file.

Highway:

- The Town Highway Superintendent provided a written report for November 2011 and highlighted current projects, winter preparation, and received approval to take two pieces of equipment to auction.

Code Enforcement:

- The Code Enforcement Officer submitted a written report for November 2011 highlighting that 9 permits issued in the Town (including several for Tornado damage), several construction inspections, and continuing to work on the fire damaged home in Barcelona. Also attended the monthly meeting of the Chautauqua County Building Officials in Bemus Point on 11/10/2011.

Barcelona Harbor:

- Pier operations are closed until spring 2012.

In Public Comment, there were no questions.

Announcements:

- “Abraham Lincoln’s Inaugural Journey” Booklets available.
- Town Employees’ Christmas Party (Thursday, 15 December 2012 - 12:00pm / Eason Hall)

Old Business:

- Supervisor Bills provided an update for Barcelona water including the fact that the Town was awarded \$200,000 for Barcelona Improvements (including water) by the New York Department of State and engineers / CCHD have submitted a new draft drawing of the Barcelona water system for comment.

New Business:

- James Herbert offered the following resolution and moved its adoption

Resolution No. 39 of 2011

2012 Holiday Schedule

New Year’s Day (Federal)	Monday, January 2
Martin Luther King Day	Monday, January 16
Presidents’ Day	Monday, February 20
Good Friday	Friday, April 6
Memorial Day	Monday, May 28
Independence Day	Wednesday, July 4
Labor Day	Monday, September 3
Columbus Day	Monday, October 8
Veteran’s Day (Federal)	Monday, November 12
Thanksgiving Day	Thursday, November 22
Day after Thanksgiving	Friday, November 23
Christmas Eve	Monday, December 24
Christmas	Tuesday December 25

This was seconded by David Spann. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; David Spann, aye; Raymond Schuster, aye.

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- David Brown offered the following resolution and moved its adoption

Resolution #40 of 2011

Waiving of Permit Fees for Tornado Damaged Buildings

BE IT RESOLVED that any required Permit Fee within the Town as a result of recent Tornado damage is hereby waived for a period not to exceed 12 months.

This was seconded by James Herbert. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; David Spann, aye; Raymond Schuster, aye.

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- David Spann offered the following resolution and moved its adoption

Budget Resolution #4 of 2011

2011 Budget Revision

Amendment Description	Increase Expenditure	Decrease Expenditure	Increased Revenue
<u>A FUNDS - General</u>			
➤ Increase Expenditure to cover cost of 2011 operating cost			
Registrar CE - A.61.4020.4	\$180.00		
Civil Defense CE - A.56.3640.4		\$180.00	
➤ Increase Expenditure to cover cost of 2011 operating cost			
Common Wtr CE - A.90.8350.0	\$3127.00		
Other Economic CE - A.846989.41		\$3127.00	
➤ Cover Cost of SS & Medicare			
Medicare CE - A.98.9050.8	\$2800.00		
Hospital CE - A.98.9060.8		\$2800.00	
➤ DOS Grant			
DOS-Streetscape Rev - A.28.3089.0			\$3500.00
DOS-Barcelona Imp Rev - A.28.3089.0			\$2805.00
Streetscape CE - A.92.7180.41	\$3500.00		
Barcelona Imp CE - A.92.7180.42	\$2805.00		
➤ Increase Expenditure for Salary			
Dog Control Pers - A.55.3510.1	\$1520.00		
Traffic Control CE - A.53.3310.4		\$1520.00	

DA FUNDS - Hwy Inside

- Increase Expenditure to cover cost of Tree Removal

Brush / Weeds Exp - DA.72.5140.4	\$674.00	
Snow Contractual - DA.72.5142.4		\$674.00

DB FUNDS - Hwy Outside

- Increase Expenditure to cover cost of Retirement

Retirement - DB.98.9010.8	\$3272.00	
Road Repair CE - DB.72.5110.4		\$3272.00

This was seconded by Raymond Schuster. Voting was as follows: Martha Bills, aye; James Herbert, aye; David Brown, aye; David Spann, aye; Raymond Schuster, aye.

At 8:24pm Supervisor Bills moved and Raymond Schuster seconded a motion to move to Executive Session to discuss a particular contract negotiation. Unanimously carried.

At 8:50pm Supervisor Bills moved and James Herbert seconded a motion to return to regular session. Unanimously carried.

Martha Bills moved and James Herbert seconded a motion that the Supervisor be directed to draw the necessary checks to cover the warrant as audited. Voting was as follows: Martha Bills, aye; Raymond Schuster, aye; David Brown, aye; James Herbert, aye; and David Spann, aye.

The next Town Meeting is scheduled for Wednesday, January 4th, 2012 @ 7:30pm.

There being no further business, at 8:55pm David Brown moved and Martha Bills seconded a motion to adjourn. Unanimously carried.

Respectfully submitted,
// original signed //
Timothy C. Smith, Town Clerk