

TOWN BOARD MEETING

Town of Westfield
February 3rd, 2010

7:30pm

Town Board Meeting

1. Minutes - January 6th, 2010 / Town Board Meeting
2. Monthly Reports - Supervisor's Monthly Report
 - Town Clerk's Monthly Report
 - Dog Warden's Report
 - Fire Dept. Monthly Report
 - Historian's Monthly Report
 - Town Court Report
3. Highway / Bids
4. Code Enforcement
5. Barcelona Harbor (Closed)
6. Public Comment

ANNOUNCEMENTS

- Exemption Deadline 3/1/2010
- County Comprehensive Plan (Feb 10th / Feb 11th)

OLD BUSINESS

- Project Update
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NEW BUSINESS

- Budget Resolution # 1 of 2010 - 2009 Budget Amendments
- Resolution # 11 of 2010 - 2009 Financial Record Audits
- Annual Review (Shared Services Highway Agreement w / County)
- Annual Review (Procurement Policy)
- Set Public Hearings Dates for CDBG

Audit of Bills

Executive Session - (if needed)

Resolutions for 02/03/2010 meeting:

Budget Resolution No. 1 of 2010
 2009 Budget Amendments

Amendment Description	Increase Expenditures	Decrease	Increased Revenue
<u>A FUNDS - General</u>			
➤ To increase both Revenues and Expenditures to accommodate the NYS Inventory Grant funds received in 2008 / 2009 (from deferred revenues of 2008 and received revenue of 2009)			
Revenue: NYS Archive - Inv 1460.4	\$4961.00		
Expenditures: RM - Inv 1650.2		\$39.00	
NYS Archive RN - Revenue 28.3030.1			\$5000.00
➤ To increase the budget to cover the cost of UI			
Unemployment Ins. 98.9050.8	\$934.00		
Supplemental Ins. 98.9060.81		\$934.00	
➤ To increase budget from the Gen. Reserve to purchase land (Lake Rd.)			
Purchase Land -CE 47.1940.4	\$12,380.00		
General Revenue 25.2660.0			\$12,380.00
➤ Pattern Energy Project Escrow / To increase the budget to reflect revenues and expenditures			
PE Revenue A.20.2189.0			\$46,660.83
PE Expenditure A 96.8989.4	\$47,774.48		
<u>B FUNDS - Outside Village</u>			
➤ Increase budget due to in-kind services			
Planning -CE 96.8020.4	\$1990.00		
Retirement 98.9030.8		\$1990.00	
<u>DB FUNDS - Highway Outside Village</u>			
➤ To increase budgetary revenue and expense to match actual revenue received from NYS CHIPS:			
Consolidated Highway Aid - Revenue 28.3501.0	\$99778.59		
Permanent Improvements - CHIPS 72.5112.0			\$99778.59
<u>DA FUNDS - Highway Inside Village</u>			
➤ To increase the budget for unexpected vehicle maintenance			
Machinery - CE 72.5130.4	\$8673.00		
Fuel Slips - 72.5130.42		\$8673.00	
➤ To increase the budget to cover the cost of UI			
Unemployment Ins - 98.9050.8	\$689.00		
Supplemental Ins - 98.9060.81		\$689.00	

Resolution No. 11 of 2010
2009 Financial Record Audits

RESOLVED, that on January 19th, 2010 the Westfield Town Board met for the purpose of auditing the 2009 town financial records. All records examined were found to be in order.

BE IT FURTHER RESOLVED, that on January 19th, 2010 Town Departments submitted their records for examination.

BE IT FURTHER RESOLVED Westfield Town Justices submitted for examination of 2009 court dockets and records. All fines and fees that were collected by the Town Court have been turned over to the proper officials. A report has been prepared using the comptroller's suggested "Checklist for Initial Review of Justice Court Records".
